

ARGYLE BOARD OF FIRE COMMISSIONERS
ARGYLE FIRE DISTRICT
P.O. BOX 61
ARGYLE, FLORIDA 32422

Steve Richardson, Chairman
Jeffery Talbert, Vice-Chairman
Larry Standland, Sec/Treas.

Lynn Touchton
Warren Shelly Whitaker
Ann Day, Bookkeeper

MINUTES OF MONTHLY BOARD MEETING
September 9, 2024

I. CALL TO ORDER

Meeting called to order by Chairman Steve Richardson. Others present Larry Standland, Lynn Touchton, Chief Jonathan Day, Deputy Chief Charlie Day, and Bookkeeper Ann Day. (Jeff Talbert and Warren Whitaker absent).

Chairman led the group in pledge, Charlie Day in prayer.

II. MINUTES

Minutes from meeting of August 12, 2024 presented for review. Minutes from Special meeting of August 26 presented for review. Motion by Lynn Touchton, second by Larry Standland, to accept both. Carries.

III. TREASURY REPORT

Treasury report from Ann Day from reconciliation detail with ending date 8-31-24 - #7023, \$33,125.65 - #2141, \$94,415.46 - #8502, \$61,625.98 - #1277, \$22,803.82. Motion by Larry Standland, second by Lynn Touchton, to accept. Carries.

IV. OLD BUSINESS

Charlie Day reports working on Safer Grant reimbursements, about complete.

Copy of proposed Fire Inspection Ordinance presented, reviewed. Lynn Touchton reports no contact from Renee Youell from e-mails sent about this.

Larry Standland reports bank signature update - when attempting to update, Mrs. Brown realized Argyle Fire District was using Argyle Fire Department FEIN, not allowed. Argyle Fire District will have to get their own FEIN. Motion by Larry Standland, second by Lynn Touchton to complete necessary paperwork with State and Federal to allow Argyle Fire District to become a non-profit origin. Carries.

Steve Richardson presented copy of proposed 2024-25 budgeted expenses.

Copies of leasing quotes from Leasing 2 and Community Leasing presented by Larry Standland. Chief Jonathan Day to get updated quotes for review.

Chief reports still no completion date on new 904.

Larry Standland reports on letter received from Regions about rewards points. Will call and follow-up, report back to Board.

(See Chief's notes).

Procurement and Policy presented for review. Board reviewed and corrected as needed. Motion by Lynn Touchton, second by Larry Standland, to pass proposed procurement

policy as corrected. Carries.

Chief questions what timeline the Fire District Board has to establish new quarters.

Discussion followed. Doublewide trailer possible.

V. NEW BUSINESS

Charlie Day reports on website, domain name. Motion by Lynn Touchton, second by Larry Standland, to allow Charlie Day, Chris Betts to update, purchase domain name to complete website with associated costs. Carries.

Impact fees still being collected, for this month, August.

(See Chief's notes).

1 - Chief questions about non advalorem assessments. Are we getting the 'correct' amount?

2 - Presented 'Goals for Argyle Fire District' 2024-2025.

Larry Standland and Steve Richardson signed checks #9186 thru #9215.

Bills presented for review. Motion by Larry Standland, second by Lynn Touchton, to pay all bills in order - approx. \$10,315. Carries.

VI. ADJOURNMENT

No other business at this time. Meeting adjourned by Chairman.

9:55 PM

Minutes of this meeting recorded by Larry Standland, Sec / Treas.

Received
9-9-24
JEF

Fire Chief / Volunteer Coordinator Notes for September 09, 2024

New Member- Christina Ballew accepted, Cody withdrew.

OLD NEWS

1. E-9061 E- Gauges are in waiting to be installed.
2. B-9 Is back in service, Have ordered lights and siren from Ten-8 will be here in 1 more week.
3. Call volume as of September 09, 2024 #000782
4. Fire One class online waiting on background checks. Updates on background checks.
5. Working on plans on covering the fuel tank, the tank has been drained and is ready for a new pump.
6. EMR Class Alex and Megan ongoing.
7. 5 K is set of October 26th. The 5 K has been approved by the city council. Flyers, Sponsor paper, and forms have been updated. The link for the 5 K link to pay on-line has been set up and ready to go. 5K awards for first second and third have been donated to the department.

New News

1. Social media class South Walton September 27th.
2. Issues with dispatch times.
3. E-906 had an A/C line blow due to an improper fitting. Repairs have been made.
4. Improvements to station 91.



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Received
9-9-24
JES

Fire Chief

Jonathan Day

850.419.0170

Goals for the Argyle Fire District 2024-2025

1. Purchase a new small attack truck.
2. Continuing Education of Fire Safety through materials given out to children and adults Informational packets, Tri Folds, and Coloring books with information.
3. Promote and install smoke detectors provided by the Red Cross. Continuing to work with Red Cross and the Sound the Alarm Campaign.
4. Promote and install address signs. Address signs are reflective and visible day or night.
5. Test hose on apparatus. To meet requirements, The NFPA code for testing fire hoses is NFPA 1962, which is the Standard for the Care, Use, Inspection, Service Testing, and Replacement of Fire Hose, Couplings, Nozzles, and Fire Hose Appliance.
6. Service apparatus and pump test apparatus per NFPA 1901.
7. Conduct Fire One classes either through in person classroom or online blended class.



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8. Provide and/or participate in training in house or with other agencies. Provide a quarterly training schedule.

9. Review budget items and adjust as needed.